# Methodology of the Transparent Public Procurement Rating (TPPR)

## **Country: Venezuela**



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#### **Sponsors**

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#### Introduction

The TPPR Methodology is envisioned to be a universal methodology for assessing public procurement legislations (PPLs) with the ultimate goal of identifying the strengths and weaknesses of legal frameworks and their enforcement around the globe.

#### Structure and Logic

The Methodology is composed of 64 indicators, each of which holds a similar degree of importance. A number of these indicators are further broken down into scoring components.

The Methodology covers all the major components of any public procurement system, from the nature of the legislation to the complaint review process, with focus on the transparency of public procurement systems.

The selection of indicators for the Methodology was largely based on international best practice, international standards and aspects of other existing methodologies in the sphere of public procurement, such as:

- EBRD Methodology and Standard
- GPA Standard (WTO)
- OECD Methodology and Principles
- EU Standard (Directive 2014/24/EU)
- Open Contracting Data Standard (OCDS)

Several indicators have been directly taken from one of the sources listed above as examples of best international practice. All of these indicators have been properly referenced.

During the indicator selection and elaboration process, an effort was made to ensure that the Methodology can be used to assess many different kinds of public procurement systems, but at the same time set high standards.

The indicators are separated into 5 groups (benchmark indicators) that represent the key characteristics (values) of a well-functioning, transparent and accountable public procurement system:

- 1. Uniformity of the Legislative Framework 14 indicators
- 2. Efficiency 10 indicators
- 3. **Transparency** 18 indicators
- 4. Accountability and Integrity 7 indicators
- 5. Competitiveness and Impartiality 10 indicators

The methodology also includes 5 indicators that are used to assess legal components **that are not directly part** of the public procurement legislation but are crucial in terms of creating a transparent environment necessary for a proper functioning of any public procurement system. These indicators are grouped separately under '**Transparency Environment**'.

Indicators are also arranged according to the procurement process:

- 1. **Pre-tendering Phase** procurement processes leading up to the publication of a notice of intended procurement.
- 2. **Tendering Phase** procurement processes between publication of a notice of intended procurement and selection of a tender winner.
- 3. **Post-tendering Phase** procurement processes after the selection of a tender winner.

These two arrangements allow for both process and value-based assessments of public procurement legislations.

#### Limitations

Public procurement systems vary significantly by country. The TPPR Methodology is intended to be applicable on a global scale, meaning that the indicators cannot be too specific and cannot cover all the possible variations and exceptions.

For the same reason, the TPPR Methodology can only be used to assess public procurement legislations on the national level, and it does not include indicators for any industry specific rules.

#### **About the Project**

The Methodology has been developed within the framework of the project <u>Transparent Public</u> <u>Procurement Rating (TPPR) – Assessing Public Procurement Legislation and the Enforcement Process</u> <u>in the Eurasian Region</u>, and it was implemented in English and Spanish language.

The project was funded by Despacho de Abogados Gil & Rosas, S.C., and executed by three Venezuelan specialists in public procurement law, with the previous authorization of the Institute for Development of Freedom of Information (IDFI) of Georgia. It is the first time that this methodology is applied in Venezuela and it has been applied in other five countries of Latin America.

#### **Scoring System**

Each indicator included in the TPPR Methodology is granted equal weight and receives a maximum of 1 point. With a total of 64 indicators, public procurement legislations are rated on the scale of **0 to 64** (converted to percentages for easier understanding and visualization).

Indicators that are further broken down into scoring components are nevertheless worth 1 point. Each scoring component is evaluated separately.

The Methodology uses two ways to distribute points among scoring components of an indicator:

- 1. **'Scoring method'** is used when scoring components of an indicator overlap (meaning they do not add up as points) or have an unequal distribution of points.
- 2. **'Point distribution'** is used when each scoring component of an indicator is given an equal share of the overall point granted to that indicator.

This scoring system and the structure of the Methodology allow for the results to be presented in three ways:

 Country Overall Results and Rating – country overall results on the scale of 0-64 are converted into and presented using percentages (0-100%). Countries are then ranked by their overall results.

- Results by Benchmark Indicators results for benchmark indicators are presented only through percentages, since benchmark indicators include an unequal number of indicators (and, therefore, unequal number of maximum points).
- Results by Procurement Process results for different phases of the procurement process are presented only through percentages, due to unequal number of indicators included in each phase.

Countries are also ranked and compared by their results for each benchmark indicator.

#### Visualization

Visualizing the results of the assessment is crucial to the goal of the methodology. For this purpose, the overall points received by each country shall be shown graphically using the scale of 0-100%, divided into 4 quarters of a specific color:

- Low compliance with TPPR Standards 0% to 25% (red)
- Average compliance with TPPR Standards 26% to 50% (orange)
- Good compliance with TPPR Standards 51% to 75% (yellow)
- Excellent compliance with TPPR Standards 76% to 100% (green)

Visualizations will also include spider graphs depicting country results by benchmark indicators and the procurement process, and multi-colored bar graphs for comparing country results in these categories.

#### Terminology

This methodology uses universally accepted procurement terminology as well as a few terms of its own design, in order to make key distinctions easier.

**Acceptance act** – A document signed by parties through which they agree on the terms by which a bargain is concluded.

Bid – Price offered by a tender participant during the bidding procedure.

**Bid Security** – A refundable amount of money paid by tender candidates validating their participation in a tender.

**Coordination** – Providing assistance to economic operators and procuring entities to engage in procuring activities.

**Day** – In the context of this methodology a day implies a calendar day.

**Economic Operator** – business or other organization which supplies goods, works or services.

**Legal entity of public law (LEPL)** (Public Legal Entity) – Organization created by the government or a government body, but separated from state management, and performing public authority independent of state control.

**Machine-readable** – A data format that can be processed (i.e. extract, transform and process) by a computer.

Monitoring – Data collection and analysis.

**State non-commercial legal entity** – A body governed by public law, having legal personality, not having an industrial or commercial character, and funded or managed, for the most part, by state entities.

**Non-competitive procedure (direct procurement)** – A type of public procurement procedure that does not involve prior publication of a notice of intended procurement.

**Notice of intended procurement** – A call for participation in an open tender issued by procuring entities.

**Open tender** – A type of tender, in which any economic operator can request participation.

**Post-tendering phase** – procurement processes after the selection of a tender winner.

**Pre-tendering phase** – procurement processes leading up to the publication of a notice of intended procurement.

**Procurement regulatory body** – a state body responsible for managing the public procurement system without necessarily incorporating lawmaking and law enforcement functions.

**Procuring entity** – A state budget and local government entity (including their respective LEPLs and state owned companies).

**Public procurement annual plan** – A document issued by procuring entities that contains information about all procurements planned within a fiscal year.

**Tender** – A type of public procurement procedure that involves bidding.

**Tender application** – An economic operator's official request to participate in a tender that includes all the documents requested by the procuring entity.

**Tender candidate** – An economic operator willing to participate in a tender.

**Tender commission** – A group of persons within a procuring entity responsible for conducting procurement (this function can also be performed by a single person).

**Tender documentation** – A collection of documents containing full information about the procurement, such as its subject-matter, technical requirements/specification, eligibility and evaluation criteria, draft contract conditions etc.

**Tender participant** – An economic operator that has been allowed to participate in a tender.

**Tendering phase** – procurement processes between publication of a notice of intended procurement and selection of a tender winner.

### **TPPR Methodology Indicators**

	Transparency Environment			
#	Indicator	Score	Relevant Article and Law (if applicable)	
1.	Business registry is publicly available. – [ 1 point ]	0	Venezuela does not have a centralized business registry. Each Mercantile Registry Office has its own public registry, but they are not centralized nor available online.	
2.	Budgets of all public procuring entities are publicly available. – [ 1 point ]	1	Article 311 of the Constitution of the Bolivarian Republic of Venezuela sets forth that the budgetary regime shall be transparent and that the National Assembly shall approve the Public Budget thru a Law. Article 143 of the constitution sets forth the Right of Access to Public Information, which includes the right to access to public budget information.	
3.	Public officials are required by law to file asset declarations. – [ 1 point ]	1	Articles 23-32 of the Law Against Corruption envision detailed procedure. Article 23 sets forth that public officers are obliged to submit the Sworn Statement of Patrimony within 30 days after taking public office and within 30 days after leaving public office. In addition, this Sworn Statement shall be yearly updated by order of the Office of the National Comptroller.	
4.	The country has adopted legal provisions ensuring the right to request public information. – [ 1 point ]	1	Article 51 of the Constitution of the Bolivarian Republic of Venezuela sets forth the Right of Request and Timely	

			Answer, which provides the right to request public information and obtain a timely and adequate answer. Also, Articles 58 and 143 of the Constitution set forth the rights to timely, truthful and impartial information, without censorship, and the right to be informed by Public Administration, in a timely and truthful manner, of the status of proceedings in which they have a direct interest. Similar regulations can be found in the Organic Law of Administrative Procedures, the Law of Simplification of Administrative Procedures, the Organic Law of the Municipal Power and the Law Against Corruption.
5.	Legislation includes provisions regulating whistleblower protection. – [ 1 point ]	1	Article 22 of the Regulations to Promote Citizen Participation issued by the Office of the National Comptroller, sets forth the duty of protecting the identity of whistleblowers, as well as its domicile, profession, place of work and any other information that may contribute to its identification.

	General Characteristics of the Procurement System				
#	Indicator	Score	Relevant Article and Law (if applicable)		
1.	Public Procurement Legislation ( <b>PPL</b> ), which may include primary and secondary legislation, lays out the basic principles and general framework of the procurement process, makes it operational and indicates how the law must be applied to specific circumstances. – [ <b>1 point</b> ] <i>Uniformity of the Legislative Framework</i>	1	<ul> <li>The Constitutional Law Against Economic War for the Rationality and Uniformity in the Acquisition of Goods, Services and Public Works, set forth principles and general framework related to the procurement process, incorporating some provisions indicating how the law must be applied in certain circumstances and establishing other general provisions to be developed in a future legislation.</li> <li>Article 2 of the Public Contracting Law sets forth the principles to be complied with during the application of the Law, but they are not expressly defined although the Law makes them operational.</li> <li>On the other hand, the Public Contracting Law and its Bylaws effectively establish the general and specific regulations to execute the different contractor selection methods, the regulations that govern the administration of the contract and the exceptions to the general regulations.</li> </ul>		

4.	<ul> <li>The scope of coverage of PPL includes all sectors of the economy where competition is possible and exemptions are clearly listed in the PPL. – [1 point]</li> <li>Point Distribution <ul> <li>a) The scope of coverage of PPL includes all sectors of the economy where competition is possible. – [0.5]</li> <li>b) PPL clearly lists or refers to all exemptions. – [0.5]</li> </ul> </li> <li>Uniformity of the Legislative Framework</li> </ul>	Overall: <b>1</b> Components: a) <b>0.5</b> b) <b>0.5</b>	Public Contracting Law does not exclude any sectors of the economy and exemptions are clearly listed in Articles 4 and 5.
5.	<ul> <li>PPL determines a separate state body (procurement regulatory body) responsible for managing public procurement or assigns this function to a subordinate public body(ies). – [1 point]</li> <li>Scoring Method <ul> <li>PPL determines a separate state body responsible for managing public procurement which is authorized to have income in addition to state funding. – [1]</li> <li>PPL determines a separate state body responsible for managing public procurement. – [0.75]</li> <li>PPL assigns this function to a subordinated public body(ies). – [0.5]</li> <li>There is no responsible state body. – [0]</li> </ul> </li> </ul>	0	<ul> <li>Venezuela does not have a procurement regulatory body.</li> <li>Public procurement management is performed independently by each procuring entity.</li> <li>The National Contracting Service (SNC, for its initials in Spanish) is a deconcentrated organ depending of the National Power that performs certain technical authority related to public procurement but does not centralize public procurement management.</li> <li>SNC only gives some technical guidance (very rarely executed) thru Administrative Regulations mainly related to the National Register of Contractors but not to the full scope of public procurement procedures. Their main task is to collect statistics of the procedures, however, does not</li> </ul>

			executes nor has competences for managing or supervising public entities or organs that execute public procurement procedures.
6.	PPL stipulates that the procurement regulatory body is responsible for at least coordination and monitoring (i.e. data collection and analysis as opposed to regulation and control) of public procurement activities. – [ 1 point ] Uniformity of the Legislative Framework	1	Although Venezuela does not have a procurement regulatory body, The National Contracting Service (SNC) among its functions is responsible for collecting and analyzing data submitted by procuring entities.
7.	Legislation provides for a mechanism of consultation with the private and civil society sectors that is aimed at receiving feedback and identifying problems in the procurement system. PPL obligates the entity responsible for managing public procurement to use this mechanism on a regular basis. – [1 point]	Overall: Components: <b>0</b>	
	<ul> <li>Point Distribution <ul> <li>a) Legislation provides for a mechanism of consultation with the private sector. – [0.25]</li> <li>b) Legislation provides for a mechanism of consultation with the civil society sector. – [0.25]</li> <li>c) PPL obligates the entity responsible for managing public procurement to use this mechanism on a regular basis. – [0.5]</li> </ul> </li> <li>Accountability and Integrity</li> </ul>	a) <b>0</b> b) <b>0</b> c) <b>0</b>	Venezuelan legislation does not provide this mechanism of consultation.

8.	<ul> <li>PPL stipulates that electronic means is the primary method of conducting public procurement and of communication between procuring entities and tender participants. – [ 1 point ]</li> <li>Point Distribution <ul> <li>a) PPL stipulates that electronic means is the primary method of conducting public procurement. – [ 0.5 ]</li> <li>b) PPL stipulates that electronic means is the primary method of communication between procuring entities and tender participants. – [ 0.5 ]</li> <li>b) PPL stipulates that electronic means is the primary method of communication between procuring entities and tender participants. – [ 0.5 ]</li> </ul> </li> </ul>	Overall: <b>0.5</b> Components: a) <b>0</b> b) <b>0.5</b>	<ul> <li>a) Article 104 of the Public Contracting Law sets forth that the contractor selection methods may be executed thru electronic means.</li> <li>b) Article 8 of the Public Contracting Law sets forth that all communications and notifications shall be performed thru electronic means, previous authorization of the participant.</li> <li>Note: To this date, the government has not taken any action to comply with such obligations. We believe this Law is a big step forward in public procurement, however, we believe that currently there is no political will nor economic resources available for its enforcement.</li> </ul>
9.	PPL establishes a single official point of access (i.e. an online portal) for all procedures and information related to public procurement. – [ 1 point ]	0	Public Contracting Law does not establish a single point of access for all procedures and information related to public procurement. Only in the contractor selection method known as Open Tender (one of the four contractor selection methods), Article 79 of the Public Contracting Law sets forth the obligation of notification to the National Contracting Service and its publication in the website of the aforementioned service and in the website of the procuring entity.

10.	Legislation requires that software used for electronic procurement and related communication shall be non-discriminatory, free to use and interoperable with the ICT products in general use and shall not restrict economic operators' access to the procurement procedure. – [ 1 point ] <i>Competitiveness and Impartiality</i> <i>Source: EU Standard</i>	1	Article 12 of the Constitutional Law Against Economic War for the Rationality and Uniformity in the Acquisition of Goods, Services and Public Works.
11.	<ul> <li>PPL ensures that tender candidates must be given equal treatment, without regard to nationality, residency or political affiliation: – [ 1 point ]</li> <li>Point Distribution <ul> <li>a) PPL should not allow domestic preferences. – [ 1/5 ]</li> <li>b) Participation of any candidate or group of candidates is based on qualification. – [ 1/5 ]</li> <li>c) Ensures that registration if required does not constitute a barrier to participation in tenders. – [ 1/5 ]</li> <li>d) State owned companies are not given any preference. – [ 1/5 ]</li> <li>e) Time-periods, including any extension of the time-periods, shall be the same for all interested or participating candidates.– [ 1/5 ]</li> </ul> </li> <li><i>Competitiveness and Impartiality</i> Source: GPA Standard</li> </ul>	Overall: 0.4 Components: a) 0 b) 1/5 c) 0 d) 0 e) 1/5	<ul> <li>a) Article 12 of the Public Contracting Law allows national preference in order to promote and give priority to national production, obliging their inclusion in the design of the evaluation phase of the procedure.</li> <li>b) Article 6.14 of the Public Contracting Law sets forth the Qualification by the Contracting Party, which is the result of the exam of the legal, technical and financial capacity of a participant in order to be authorized to submit a bid.</li> <li>c) Article 47 of the Public Contracting Law sets forth the obligation of being registered in the National Registry of Contractors (RNC, for its initials in Spanish) to be able to enter into contracts with a public entity.</li> <li>d) State-owned companies receive certain preferences, among which: dispense of the Social Responsibility Commitment (Article 3 of the Bylaws of the Public Contracting Law) and the possibility of entering into public contracts thru direct procurement (Article 101.14 of the Public Contracting Law).</li> </ul>

			e) All the terms are the same for all the participants, including any extension.
12.	PPL stipulates that a procuring entity shall, consistent with its own reasonable needs, provide sufficient time (based on the GPA standard - Article XI) for candidates to prepare and submit tender application. – [ 1 point ] <i>Competitiveness and Impartiality</i>	0	GPA standard recommends a term of at least 10 working days to receive bids. In Venezuela, all the contractor selection methods establish inferior terms, although there is the possibility of an extension based on justified motives.
13.	PPL stipulates that each procuring entity has a staff member(s) responsible for conducting procurement activities. – [ 1 point ] Uniformity of the Legislative Framework	1	Public Contracting Law sets forth the concept of "Contracting Unit", which is a public a unit that shall exist in all procuring entities and whose function is to execute all public procurement related activities.
14.	PPL references sanctions for violations of the PPL. – [ <b>1 point</b> ] Accountability and Integrity	1	Title VI-Chapter I of the Public Contracting Law contains the regulations related to Infractions and Sanctions and includes a list of situations that generate administrative responsibility of public officers, as well as contains the sanctions applicable to contractors.
15.	Legislation explicitly defines fraud and corruption / abuse of public office and spells out the individual responsibilities and consequences for government employees and private firms or individuals found guilty of fraud or corruption. – [ 1 point ] <i>Accountability and Integrity</i>	1	Law Against Corruption explicitly defines fraud and corruption / abuse of public office and spells out the individual responsibilities and consequences for government employees and private firms or individuals found guilty of fraud or corruption.

	Source: OECD Methodology		
16.	<ul> <li>PPL ensures the right to review (complaints), for all interested parties, including general public, tender participants and potential suppliers. – [1 point]</li> <li>Scoring Method <ul> <li>PPL ensures the right to review, for general public, tender participants and potential suppliers. – [1]</li> <li>PPL ensures the right to review, for tender participants and potential suppliers. – [0.75]</li> <li>PPL ensures the right to review, for tender participants. – [0.25]</li> <li>No one has the right to review. – [0]</li> </ul> </li> </ul>	0.25	Article 20 of the Public Contracting Law sets forth very limited access to the public contracting file, since access only is authorized once the procedure has concluded and only it can be reviewed by tender participants.
17.	<ul> <li>PPL ensures the right to review throughout the procurement process. – [1 point]</li> <li>Point Distribution <ul> <li>a) Complaints can be filed at any time during the procurement process up until the signing of the contract. – [1/3]</li> <li>b) A procurement contract cannot be awarded with a pending complaint. – [1/3]</li> <li>c) A reasonable amount of time should be left between publication of the contract award decision and the signing of the contract, in order to give any stakeholder the opportunity to challenge the award decision. – [1/3]</li> </ul> </li> </ul>	Overall: <b>1/3</b> Components: a) <b>1/3</b> b) <b>0</b> c) <b>0</b>	<ul> <li>a) Article 21 of the Public Contracting Law sets forth the right of submitting a complaint without limitations of time.</li> <li>b) Under the Public Contracting Law, a procurement contract can be awarded with a pending complaint and even sign and start the execution of the contract, even if an administrative or judicial procedure is still pending.</li> <li>c) Public Contracting Law does not establish a reasonable amount of time to be left between publication of the contract award decision and the</li> </ul>

			signing of the contract, in order to give any stakeholder the opportunity to challenge the award decision. Article 117 of the aforementioned Law sets forth a maximum term of 8 working days to sign the contract but this term is intended to give time to the contractor to submit proper legal documentation needed to draft the contract.
18.	<ul> <li>PPL ensures the existence of an independent (from parties involved in a procurement dispute) review body with the authority to review complaints and grant remedies. – [ 1 point ]</li> <li>Point Distribution <ul> <li>a) PPL ensures the existence of an independent review body. – [ 0.7 ]</li> <li>b) The review body includes civil society members. – [ 0.3 ]</li> </ul> </li> <li>Uniformity of the Legislative Framework</li> </ul>	Overall: <b>0</b> Components: a) <b>0</b> b) <b>0</b>	Administrative appeals can be filed before the person or body that issues the administrative act and before its supervisor. Judicial appeals can be filed before the competent Administrative Courts of Justice. However, there does not exist an independent (from parties involved in a procurement dispute) review body with the authority to review complaints and grant remedies.
19.	<ul> <li>PPL ensures electronic, machine-readable and free of charge access to submitted complaints, either the full text or key information contained in these documents. – [ 1 point ]</li> <li>Scoring Method <ul> <li>Electronic, machine-readable, free of charge – [ 1 ]</li> <li>Electronic, machine-readable, not free of charge – [ 0.75 ]</li> </ul> </li> </ul>	0.25	Public Contracting Law does not ensure electronic, machine- readable and free of charge access to submitted complaints. Complaints are only available as part of the public contracting file which has very limited access.

	<ul> <li>Electronic, non-machine-readable – [ 0.5 ]</li> <li>Only on paper – [ 0.25 ]</li> <li>None – [ 0 ]</li> </ul> Transparency				
20.	PPL ensures electronic, machine-readable and free of charge access to dispute resolutions (of the independent review body), either the full text or key information contained in these documents. – [1 point] Scoring Method <ul> <li>Electronic, machine-readable, free of charge – [1]</li> <li>Electronic, machine-readable, not free of charge – [0.75]</li> <li>Electronic, non-machine-readable – [0.5]</li> <li>Only on paper – [0.25]</li> <li>None – [0]</li> </ul>	0.25	Dispute resolutions are only available as part of the public contracting file which has very limited access.		
	Pre-tendering Phase				
#	Indicator	Score	Relevant Article and Law (if applicable)		

1.	<ul> <li>PPL obligates procuring entities to publish as early as possible in each fiscal year a notice regarding their future procurement plans - "public procurement annual plan". The annual plan must include at least: - [1 point]</li> <li>Point Distribution <ul> <li>a) Subject-matters (CPV- or other similar classificatory system) of planned procurements [0.25]</li> <li>b) Planned dates (a range of week/month/quarter) of publication of the notices of intended procurement [0.25]</li> <li>c) Estimated value of procurements [0.25]</li> <li>d) Source of funding [0.25]</li> </ul> </li> </ul>	Overall: <b>0</b> Components: a) <b>0</b> b) <b>0</b> c) <b>0</b> d) <b>0</b>	Public Contracting Law does not obligate procuring entities to publish as early as possible in each fiscal year a notice regarding their future procurement plans. The future procurement plan is established in the Venezuelan legislation, however, it is not of public access, since it shall only be submitted to the National Contracting Service as an informative duty.
2.	PPL ensures electronic, machine-readable and free of charge access to public procurement annual plans of all procuring entities or key information included in these documents. – [1 point] Scoring Method Electronic, machine-readable, free of charge – [1] Electronic, machine-readable, not free of charge – [0.75] Electronic, non-machine-readable – [0.5] Only on paper – [0.25] None – [0]	0	Public Contracting Law does not ensure electronic, machine- readable and free of charge access to public procurement annual plans of all procuring entities or key information included in these documents. Public procurement annual plans are only submitted to the National Contracting Service as an informative duty.

3.	Legislation stipulates that the planning of procurement and estimation of associated expenditures are part of the state budget formulation process in a fiscal year. – [ 1 point ] <i>Efficiency</i> Source: OECD Methodology	1	Articles 52 and 53 of the Organic Law of Public and Popular Planning sets forth that procuring entities have to prepare the Annual Operational Plan, which includes some general planning related to public procurement needs.
4.	PPL stipulates that procurement process should not normally be initiated until the appropriate financial resources have been identified. – [1 point] Accountability and Integrity	0	Articles 58 and 74 of the Public Contracting Law sets forth that the procurement process can be initiated six months in advance without financial and budgetary resources been available, but the signing of the contract can only be performed once the budgetary resources become available. However, the Law nothing establishes concerning the financial availability of the resources.
5.	PPL defines the composition, powers, responsibilities and decision-making procedures of the body (tender commission or a person) responsible for conducting tender within the procuring entity. – [1 point] Uniformity of the Legislative Framework	1	Title I-Chapter IV of the Public Contracting Law establishes the composition, powers, responsibilities and decision- making procedures of the Contracting Commissions.
6.	Minimum monetary thresholds exist for different types of procurement. – [ 1 point ] ] Efficiency	1	Articles 77, 85 and 96 of the Public Contracting Law sets forth the monetary thresholds for three of the contractor selection methods (Open Tender, Closed Tender, and Price Consultation). The fourth contractor selection method (Direct Procurement) does not have a monetary threshold (Article 101).

7.	<ul> <li>PPL stipulates that open tender is the default procedure for any public procurement, and all exceptions are clearly listed by the PPL. – [1 point]</li> <li>Point Distribution <ul> <li>a) Open tender is the default procedure for any public procurement. – [0.5]</li> <li>b) All exceptions are clearly listed by the PPL. – [0.5]</li> </ul> </li> </ul>	Overall: <b>0</b> Components: a) <b>0</b> b) <b>0</b>	<ul> <li>a) The Open Tender is not the default procedure for any public procurement. The applicable contractor selection method is determined based on the monetary thresholds and the exceptions established in the Law.</li> <li>b) Articles 4, 5 and 101 of the Public Contracting Law.</li> </ul>
8.	PPL stipulates that justification for using a non-competitive procedure must be made public by the procuring entity. – [ 1 point ] <i>Accountability and Integrity</i>	0	Articles 5 and 101 of the Public Contracting Law sets forth the cases on which the procurement can be executed thru the method of Direct Procurement, for which the issue of an Administrative Act (known as "Reasoned Act") is needed to justify the use of this contractor selection method. However, this act is not publicly available since it is included in the public contracting file whose access is very limited.
9.	<ul> <li>PPL stipulates that provided that it does not use this provision for the purpose of avoiding competition among suppliers or in a manner that discriminates against foreign suppliers or protects domestic suppliers, a procuring entity may use non-competitive procedure (direct procurement) when: -[1 point]</li> <li>a) Where the goods or services can be supplied only by a particular supplier and no reasonable alternative or substitute goods or services exist.</li> </ul>	0.5	Articles 5 and 101 of the Public Contracting Law sets forth the cases on which the procurement can be executed thru the method of Direct Procurement.

b)	For additional deliveries by the original supplier of goods or services that				
	were not included in the initial procurement where a change of supplier				
	for such additional goods or services cannot be made for economic or				
	technical reasons such as requirements of interchangeability or				
	interoperability with existing equipment, software, services or installations				
	procured under the initial procurement; or would cause significant				
	inconvenience or substantial duplication of costs for the procuring entity.				
c)	Insofar as is strictly necessary where, for reasons of extreme urgency				
	brought about by events unforeseeable by the procuring entity, the goods				
	or services could not be obtained in time using open tendering or selective				
	tendering.				
d)	Where a procuring entity procures a prototype or a first good or service				
	that is developed at its request in the course of, and for, a particular				
	contract for research, experiment, study or original development.				
e)	For purchases made under exceptionally advantageous conditions that				
	only arise in the very short term in the case of unusual disposals such as				
	those arising from liquidation, receivership or bankruptcy, but not for				
	routine purchases from regular suppliers. – [ 1 ]				
Scoring	g Method				
In case	of any additional exceptions – [ 0.5 ]				
	Uniformity of the Legislative Framework				
	Source: GPA Standard				
	Source. Gra Stalluaru				
Tendering Phase					

#	Indicator	Score	Relevant Article and Law (if applicable)
1.	<ul> <li>PPL stipulates that the notice of intended procurement / tender documentation must include at least: - [1 point]</li> <li>Point Distribution <ul> <li>a) Name and address of the procuring entity and other information necessary to contact the procuring entity and obtain all relevant documents relating to the procurement, and their cost and terms of payment, if any [1/8]</li> <li>b) A description of the procurement, including the nature and the quantity of the goods or services (including construction) to be procured or, where the quantity is not known, the estimated quantity [1/8]</li> <li>c) CPV codes (or other classificatory system of a similar nature) [1/8]</li> <li>d) Estimated value of the goods or services to be procured [1/8]</li> <li>e) The time-frame for delivery of goods or services or the duration of the contract [1/8]</li> <li>f) The procurement method that will be used [1/8]</li> <li>g) The address (where applicable) and any final date for the submission of requests for participation in the procurement [1/8]</li> <li>h) A list and brief description of any conditions (eligibility criteria) for participation of candidates, including any requirements for specific documents or certifications to be provided by candidates in connection</li> </ul> </li> </ul>	Overall: 0.875 Components: a) 1/8 b) 1/8 c) 0 d) 1/8 e) 1/8 e) 1/8 f) 1/8 g) 1/8 h) 1/8	Articles 75 and 80 of the Public Contracting Law.
	therewith. – [ 1/8 ] Competitiveness and Impartiality Source: GPA Standard		

2.	PPL stipulates that the notice of intended procurement / tender documentation must include: - [1 point] Point Distribution <ul> <li>a) Payment conditions - [0.2]</li> <li>b) Information about bid security (if required) - [0.2]</li> <li>c) Source of funding - [0.2]</li> <li>d) Payment information for multi-year contracts - [0.2]</li> <li>e) Draft of contract - [0.2]</li> </ul> <i>Competitiveness and Impartiality</i>	Overall: <b>0.8</b> Components: a) <b>0.8</b> b) <b>0.8</b> c) <b>0</b> d) <b>0.8</b> e) <b>0.8</b>	Articles 65 and 66 of the Public Contracting Law.
3.	<ul> <li>PPL defines all eligibility criteria for participation in tender that must include at least: - [1 point]</li> <li>Point Distribution <ul> <li>a) Capabilities with the respect to personnel, equipment, and construction or manufacturing facilities [1/3]</li> <li>b) Financial position [1/3]</li> <li>c) Grounds of restriction for participation [1/3]</li> </ul> </li> <li>Competitiveness and Impartiality Source: EBRD Methodology</li> </ul>	Overall: 1 Components: a) 1/3 b) 1/3 c) 1/3	Contractor selection has a first phase of qualification of the candidate and a second phase of evaluation of the bid. In the first phase, the participant must prove certain qualifications and skills based on previous experiences. These phases are defined and regulated in the Public Contracting Law and its Bylaws. For example, certain skills or experience of its personnel, the availability of specialized equipment, previous construction experience in similar projects, certain financial position required to execute big contracts, etc. All these requirements are made mandatory in the Tender Documentation and must be approved by the participant in order to advance to the phase of presenting the Tender.

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4.	<ul> <li>PPL stipulates that procuring entities may seek consultations for the purpose of planning procurement (drafting of tender documentation) from independent experts or market participants. In such cases, these experts or market participants may not take part or benefit from tenders they helped plan unless it can be demonstrated that there is no conflict of interest (as defined by the national legislation). – [1 point]</li> <li>Point Distribution         <ul> <li>a) PPL stipulates that procuring entities may seek consultations for the purpose of planning procurement from independent experts or market participants. – [0.5]</li> <li>b) PPL prohibits these experts or market participants from taking part or benefiting from tenders they helped plan, unless it can be demonstrated that there is no conflict of interest (as defined by the national legislation). – [0.5]</li> </ul> </li> </ul>	Overall: <b>0</b> Components: a) <b>0</b> b) <b>0</b>	Public Contracting Law does not establish that procuring entities may seek consultations for the purpose of planning procurement (drafting of tender documentation) from independent experts or market participants.
5.	<ul> <li>PPL ensures electronic, machine-readable and free of charge access to notices of intended procurement (including tender documentation), either the full text or key information contained in these documents. – [1 point]</li> <li>Scoring Method <ul> <li>Electronic, machine-readable, free of charge – [1]</li> <li>Electronic, machine-readable, not free of charge – [0.75]</li> </ul> </li> </ul>	0.5	Article 79 of the Public Contracting Law provides a similar regulation but only applicable to the method of Open Tender, thru the publication of the notice of intended procurement in the website of the corresponding procuring

	<ul> <li>Electronic, non-machine-readable – [ 0.5 ]</li> <li>Only on paper – [ 0.25 ]</li> <li>None – [ 0 ]</li> </ul> Transparency		entity as well as in the website of the National Contracting Service.
6.	PPL ensures electronic, machine-readable and free of charge access to tender documentation amendments, either the full text or key information contained in these documents. – [1 point] Scoring Method <ul> <li>Electronic, machine-readable, free of charge – [1]</li> <li>Electronic, machine-readable, not free of charge – [0.75]</li> <li>Electronic, non-machine-readable – [0.5]</li> <li>Only on paper – [0.25]</li> <li>None – [0]</li> </ul>	0.5	Article 68 of the Public Contracting Law sets forth the possibility of amending the tender documentation, which is submitted electronically to all candidates.
7.	PPL ensures electronic, machine-readable and free of charge access to tender candidate applications (all documents needed for the request to participate in a tender), either the full text or key information contained in these documents. – [1 point]		
	<ul> <li>Scoring Method</li> <li>Electronic, machine-readable, free of charge – [1]</li> <li>Electronic, machine-readable, not free of charge – [0.75]</li> </ul>	0	Tender candidate applications are added to the public contracting file, which has very limited access.

	<ul> <li>Electronic, non-machine-readable – [ 0.5 ]</li> <li>Only on paper – [ 0.25 ]</li> <li>None – [ 0 ]</li> </ul> Transparency		
8.	PPL ensures electronic, machine-readable and free of charge access to information about the bids offered by tender participant. – [1 point] Scoring Method <ul> <li>Electronic, machine-readable, free of charge – [1]</li> <li>Electronic, machine-readable, not free of charge – [0.75]</li> <li>Electronic, non-machine-readable – [0.5]</li> <li>Only on paper – [0.25]</li> <li>None – [0]</li> </ul> Transparency	0	Information about the bids offered by tender participants is added to the public contracting file, which has very limited access.
9.	PPL ensures electronic, machine-readable and free of charge access to decisions of the tender commission, either the full text or key information contained in these documents. – [1 point] Scoring Method <ul> <li>Electronic, machine-readable, free of charge – [1]</li> <li>Electronic, machine-readable, not free of charge – [0.75]</li> <li>Electronic, non-machine-readable – [0.5]</li> <li>Only on paper – [0.25]</li> <li>None – [0]</li> </ul>	0.5	The full text of the decisions of the tender commission ("Contracting Commission") is added to the public contracting file, which has very limited access. Procuring entities are obliged to electronically publish in their website only limited information concerning the decision to award a contract to a tender participant.

	Transparency		
10.	Unless justified by the subject-matter of the contract, technical specifications shall not refer to a specific make or source, or a particular process which characterizes the products or services provided by a specific economic operator, or to trade marks, patents, types or a specific origin or production with the effect of favoring or eliminating certain undertakings or certain products. – [ 1 point ] <i>Competitiveness and Impartiality</i> Source: EU Standard	1	Article 66 of the Public Contracting Law
11.	PPL stipulates that procuring entities may require tender candidates to confirm the validity of their bid with a bid security that is refunded once the procedure is completed. – [ 1 point ]	1	Article 64 of the Public Contracting Law
	Efficiency		
12.	Legislation explicitly defines conflict of interest and includes mechanisms for its prevention: – [ 1 point ] Point Distribution		
	a) The concept of conflicts of interest covers at least any situation where staff members of the procuring entity or of a procurement service provider acting on behalf of the procuring entity who are involved in the conduct of the procurement procedure or may influence the outcome of that procedure, have, directly or indirectly, a financial, economic or other	Overall: <b>1</b>	

	<ul> <li>personal interest which might be perceived to compromise their impartiality and independence in the context of the procurement procedure. – [1/3]</li> <li>b) PPL stipulates that persons responsible for procurement decision-making in procuring entities must declare in writing any conflict of interest with tender participants. – [1/3]</li> <li>c) The legislative framework prohibits the participation of active public officials and former public officials for a reasonable period of time after leaving office in public procurement procedures in ways that benefit them, their relatives, and business or political associates financially or otherwise. – [1/3]</li> <li><i>Accountability and Integrity</i> Source for a): EU Standard Source for b): OECD Methodology</li> </ul>	Components: a) <b>1/3</b> b) <b>1/3</b> c) <b>1/3</b>	<ul> <li>Venezuelan legislation concerning conflict of interest is very limited and can mainly be found in the Organic Law of Administrative Procedures, Ethics Code for Public Servants and the Bylaws of the Public Contracting Law.</li> <li>a) Article 36 of the Organic Law of Administrative Procedures and Article 18 of the Bylaws of the Public Contracting Law</li> <li>b) Article 18 of the Bylaws of the Public Contracting Law establishes the obligation of separating oneself of the knowledge of the matter. That is executed thru a written statement.</li> <li>c) Article 6 of the Code of Ethics of Public Servants and Article 34 of the Law of the Statute of the Public Service</li> </ul>
13.	PPL stipulates that award decisions must be made solely on the basis of evaluation criteria that have been precisely specified in advance in the tender documentation. – [ 1 point ] Competitiveness and Impartiality	1	Article 109 of the Public Contracting Law
14.	PPL stipulates that upon modification of any criteria and requirements set out in tender documentation prior to the completion of tender application submission	Overall: 1	

	<ul> <li>period, a procuring entity shall transmit in writing all such modifications: - [1 point]</li> <li>Point Distribution <ul> <li>a) To all tender candidates; and - [0.5]</li> <li>b) Give additional adequate time (either by extending or restarting the time) to allow such candidates to modify and re-submit amended tender application [0.5]</li> <li>Competitiveness and Impartiality</li> </ul> </li> </ul>	Components: a) <b>0.5</b> b) <b>0.5</b>	<ul> <li>a) Article 109 of the Public Contracting Law provides the possibility of modification of the tender documentation, and the obligation to notify all candidates.</li> <li>b) Granting an additional time is optional (Article 68 of the Public Contracting Law).</li> </ul>
15.	PPL stipulates that procuring entities shall inform each tender participant of the decision reached about the winner of the tender, including failure to do so, as soon as it is made, but no later than the end of the following working day. – [ 1 point ] <i>Transparency</i>	0	Article 126 of the Public Contracting Law establishes in relation to the Open Tender and the Closed Tender that the winner of the tender and the tender participants shall be notified in a maximum term of two working days. In the methods of Price Consultation and Direct Procurement, only the winner of the tender shall be notified.
16.	<ul> <li>PPL ensures that on request from the tender participant the procuring entity shall as quickly as possible inform: – [ 1 point ]</li> <li>Point Distribution <ul> <li>a) Any unsuccessful tender candidate of the reasons for the rejection of its request to participate (if such approval is required). – [ 0.5 ] ***</li> </ul> </li> </ul>	Overall: <b>1</b> Components: a) <b>0.5</b> b) <b>0.5</b>	Article 115 of the Public Contracting Law

	<ul> <li>b) Any unsuccessful tender participant of the reasons for the rejection of its bid. – [ 0.5 ]</li> <li>*** If a) is not applicable, b) equals [ 1 point ].</li> </ul>		
	Transparency Source: EU Standard		
17.	<ul> <li>PPL stipulates that in cases when evaluation criteria include both price and quality, the winner shall be chosen using a cost-effectiveness approach, such as: - [1 point]</li> <li>Point Distribution <ul> <li>a) Life-cycle cost - [1/3]</li> <li>b) Best price-quality ratio - [1/3]</li> <li>c) Environmental and/or social costs - [1/3]</li> </ul> </li> </ul>	Overall: <b>0</b> Components: a) <b>0</b> b) <b>0</b> c) <b>0</b>	Article 109 of the Public Contracting Law sets forth that the winner shall be chosen thru the application of the rules and requirements established in the tender documentation. The Law does not provide any specific preference among the criteria, but it can be establish in the tender documentation.
	Efficiency Source: EU Standard Post-tendering F	Phase	
#	Indicator	Score	Relevant Article and Law (if applicable)

1.	annour as it is a	oulates that upon successful conclusion of tender (upon choosing and ncing of the winner) the following information must be made public as soon available: – [ <b>1 point ]</b> Distribution	Overall: <b>0.3</b> Components: a) <b>0.1</b>	
	a) b) c) d) f) g) h) i)	Name, type, identification number, address, telephone, fax number (where applicable), email and internet address of the procuring entity and, where different, of the service from which additional information may be obtained. – [0.1] Subject of procurement. – [0.1] CPV codes (or other classificatory system of similar nature). – [0.1] Description of the procurement: nature, extent, quantity or value of goods, works and services. Where the contract is divided into lots, this information shall be provided for each lot. – [0.1] Type of award procedure; in the case of negotiated procedure without prior publication, justification. – [0.1] Date of the signing of contract(s) or of framework agreement(s). – [0.1] Number of bids and their respective amounts received. – [0.1]		Article 42 of the Bylaws of the Public Contracting Law stipulates that upon successful conclusion of tender (upon choosing and announcing of the winner) very limited information is publish in the website of the procuring entity.

2.	telephone number, fax number (where applicable) and email address of the service from which this information may be obtained. – [ 0.1 ] <i>Transparency</i> Source: EU Standard PPL stipulates that the information on subcontractors must be made public upon successful conclusion of tender (upon choosing and announcing of the winner). – [	Overall: <b>0</b>	Article 109 of the Public Contracting Law sets forth the
	<ul> <li>1 point ]</li> <li>Point Distribution <ul> <li>a) Procurement contracts include information on what proportion of the contract can be subcontracted to third parties. – [0.5]</li> <li>b) Information on subcontractor/s (if any): name, address, ID, contact information, is made public as soon as this information is available. – [0.5]</li> </ul> </li> <li>Transparency</li> </ul>	Components: a) <b>0</b> b) <b>0</b>	possibility of assigning or transferring the contract (there is no limitation on the portion to be assigned or transferred) to third parties with previous and written authorization of the procuring entity. However, that information is not made public.
3.	<ul> <li>PPL ensures electronic, machine-readable and free of charge access to procurement contracts, either the full text or key information contained in these documents. – [1 point]</li> <li>Scoring Method <ul> <li>Electronic, machine-readable, free of charge – [1]</li> <li>Electronic, machine-readable, not free of charge – [0.75]</li> <li>Electronic, non-machine-readable – [0.5]</li> </ul> </li> </ul>	0	Public Contracting Law does not ensure electronic, machine- readable and free of charge access to procurement contracts, which are only available as part of the public contracting file that has very limited access.

	• Only on paper – [ 0.25 ]		
	<ul> <li>None - [0]</li> </ul>		
	Transparency		
<u> </u>			
4.	PPL ensures electronic, machine-readable and free of charge access to contract amendments, either the full text or key information contained in these documents. – [1 point] Scoring Method <ul> <li>Electronic, machine-readable, free of charge – [1]</li> <li>Electronic, machine-readable, not free of charge – [0.75]</li> <li>Electronic, non-machine-readable – [0.5]</li> <li>Only on paper – [0.25]</li> <li>None – [0]</li> </ul>	0	Public Contracting Law does not ensure electronic, machine- readable and free of charge access to contract amendments, which are only available as part of the public contracting file that has very limited access.
5.	PPL ensures electronic, machine-readable and free of charge access to contract performance information (acceptance act and milestone reports), either the full text or key information included in these documents. – [1 point] Scoring Method <ul> <li>Electronic, machine-readable, free of charge – [1]</li> <li>Electronic, machine-readable, not free of charge – [0.75]</li> <li>Electronic, non-machine-readable – [0.5]</li> <li>Only on paper – [0.25]</li> <li>None – [0]</li> </ul>	0	Public Contracting Law does not ensure electronic, machine- readable and free of charge access to contract performance information, which are only available as part of the public contracting file that has very limited access.

	Transparency		
6.	PPL ensures electronic, machine-readable and free of charge access to payment receipts, either the full text or key information contained in these documents. – [1 point] Scoring Method <ul> <li>Electronic, machine-readable, free of charge – [1]</li> <li>Electronic, machine-readable, not free of charge – [0.75]</li> <li>Electronic, non-machine-readable – [0.5]</li> <li>Only on paper – [0.25]</li> <li>None – [0]</li> </ul>	0	Public Contracting Law does not ensure electronic, machine- readable and free of charge access to payment receipts, which are only available as part of the public contracting file that has very limited access.
7.	<ul> <li>PPL clearly defines the procedures for inspection and quality control procedures: –         <ul> <li>[1 point]</li> </ul> </li> <li>Point Distribution         <ul> <li>Quality control (QC) procedures for goods, works and services are well defined in the draft contracts/documents or in the regulations. – [0.5]</li> <li>Inspection of civil works is carried out by independent engineering firms or qualified government supervisors and inspectors. – [0.5]</li> </ul> </li> <li><i>Efficiency</i> Source: OECD Methodology</li> </ul>	Overall: <b>0.5</b> Components: a) <b>0</b> b) <b>0.5</b>	<ul> <li>a) Although the Public Contracting Law defines and determines the public officers that must inspect the execution of the contract as well as its attributions, however, it does not specifically regulate quality control procedures.</li> <li>b) Articles 136 to 140 of the Public Contracting Law.</li> </ul>

8.	PPL ensures electronic, machine-readable and free of charge access to any inspection and quality control reports, either the full text or key information contained in these documents. – [ 1 point ] Scoring Method <ul> <li>Electronic, machine-readable, free of charge – [ 1 ]</li> <li>Electronic, machine-readable, not free of charge – [ 0.75 ]</li> <li>Electronic, non-machine-readable – [ 0.5 ]</li> <li>Only on paper – [ 0.25 ]</li> <li>None – [ 0 ]</li> </ul>	0	Public Contracting Law does not ensure electronic, machine- readable and free of charge access to inspection and quality control reports, which are only available as part of the public contracting file that has very limited access.
9.	Procedures for acceptance of final products and processing of final payments are clearly defined by the PPL or contract law and are incorporated as standard clauses in contracts. – [ 1 point ] <i>Efficiency</i> Source: OECD Methodology	1	Articles 141 to 144 and 148 to 151 of the Public Contracting Law establishes the procedures for acceptance of final products and processing of final payments, which are also included in the corresponding contracts.
10.	PPL defines specific procedures for modifying contracts. – [ 1 point ] Uniformity of the Legislative Framework	1	Articles 130 to 135 of the Public Contracting Law establishes specific procedures for modifying contracts.

11.	PPL stipulates that procurement contract must include dispute resolution procedures. – [ 1 point ] Uniformity of the Legislative Framework	0	This provision is not included in the Public Contracting Law
12.	<ul> <li>PPL stipulates that all procurement related documentation must be maintained: – [ 1 point ]</li> <li>Scoring Method <ul> <li>In electronic form for a period of at least 10 years. – [1]</li> <li>In paper form for a period of at least 3 years. – [0.5]</li> </ul> </li> </ul>	0,5	Article 19 of the Public Contracting Law provides that all procurement related documentation must be maintained at least for a period of five years.
13.	<ul> <li>PPL stipulates that public procurement operations must be subject to internal and external audit conducted by qualified specialists. – [1 point]</li> <li>Point Distribution <ul> <li>a) PPL stipulates that public procurement operations must be subject to internal audit conducted by qualified specialists. – [0.5]</li> <li>b) PPL stipulates that public procurement operations must be subject to external audit conducted by qualified specialists. – [0.5]</li> <li>b) PPL stipulates that public procurement operations must be subject to external audit conducted by qualified specialists. – [0.5]</li> </ul> </li> </ul>	Overall: <b>1</b> Components: a) <b>0.5</b> b) <b>0.5</b>	Public Contracting Law does not stipulate that public procurement operations must be subject to internal and external audit conducted by qualified specialists. However, procuring entities are subjects to internal and external audits executed by the Office of the National Comptroller and its subordinated entities, which is established in the Organic Law of the Office of the National Comptroller and the National System of Financial Control.